

# Democratic Services - Overview and Scrutiny

## Corporate O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

### Work Programme

Agenda	Description	Report	Comments
<b>Wednesday, 19th July 2017 at City Hall, Bradford.</b>			
Chair's briefing 28/06/2017. Report deadline 06/07/2017.			
1) Annual Finance and Performance Outturn Report 2016-17.		Stuart Mckinnon-Evans/Andrew Cross/Dave Preston.	
2) Medium Term Financial Strategy.		Stuart Mckinnon-Evans/Tom Caselton.	
3) First Quarter Financial Position Statement.		Stuart Mckinnon-Evans/Andrew Cross.	
4) Council Tax Reduction Scheme.	Report to include further options for the development and delivery of future Council Tax Support.	Martin Stubbs.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 5 April 2017.
5) DRAFT 2017-18 Corporate Overview and Scrutiny Work Programme.	Discussion and agreement over the areas of work for the Committee to focus on, in this Muncipal Year.	Mustansir Butt.	
<b>Tuesday, 8th August 2017 at City Hall, Bradford.</b>			
Report deadline 28/07/2017.			
1) Council Tax Reduction Scheme.	Proposals for the new scheme.	Martin Stubbs.	Corporate Overview and Scrutiny Committee recommendation from Wednesday 19 July 2017.
<b>Thursday, 28th September 2017 at City Hall, Bradford.</b>			
Chair's briefing 06/09/2017. Report deadline 14/09/2017.			
1) Prevent Action Plan for the District.		Ian Day/Michael Churley.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 12 August 2016.
2) LGA Peer Review.	Key Findings and recommendations.	Kate McNicholas David Greenwood.	
3) Business Rates.		Martin Stubbs.	

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<b>Thursday, 28th September 2017 at City Hall, Bradford.</b>			
Chair's briefing 06/09/2017. Report deadline 14/09/2017.			
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
<b>Thursday, 26th October 2017 at City Hall, Bradford.</b>			
Chair's briefing 09/10/2017. Report deadline 12/10/2017.			
1) Review of the Councils response to the December 2015 Floods.		John Major.	
2) Water Management Scrutiny Review.	Key Findings and Recommendations. Progress update, with a specific focus on service areas where sickness levels are significantly high such as Children's Services, Health and Wellbeing and Environment & Sport.	Mustansir Butt.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 5 April 2017.
3) Council Wide Managing Attendance.		Sue Dunkley/Michelle Moverley.	
4) Talent Management: A Workforce Development Programme for Bradford Council.		Sue Dunkley/Tina Lafferty.	
5) Equality Objectives.	Progress against the Equality Objectives.	Kathryn Jones.	
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
<b>Wednesday, 22nd November 2017 at City Hall, Bradford.</b>			
Chair's briefing 01/11/2017. Report deadline 09/11/2017.			
1) Mid Year Finance and Performance Outturn Report.		Stuart McKinnon-Evans/Andrew Crookham/Dave Preston.	
2) Arrangements by Bradford Council and its Partners to tackle Child Sexual Exploitation.		Jenny Cryer/Mark Griffin.	Corporate Overview & Scrutiny Committee recommendation from Thursday 8 October 2016.

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<b>Wednesday, 22nd November 2017 at City Hall, Bradford.</b>			
Chair's briefing 01/11/2017. Report deadline 09/11/2017.			
3) Families First.	Report to focus on actual outcomes for families on the programme and the cost benefit analysis for Bradford's Families First Programme.	Martyn Stenton/Mark Anlsow.	Corporate Overview & Scrutiny recommendation from Thursday 11 August 2016. Further updates after 10 October 2017 Executive.
4) Work Planning.	There is a need to regularlay review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
<b>Wednesday, 20th December 2017 at City Hall, Bradford.</b>			
Chair's briefing 29/11/2017. Report deadline 07/12/2017.			
1) Bradford District Partnership.	Annual report, which also provides a breakdown of the costs associated with the work of the Partnership.	Alison Milner/Kate McNicholas.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 14 December 2016.
2) Safer & Stronger Communitis Plan.		Ian Day/Rebecca Trueman.	
3) Community Cohesion.	Update on projects undertaken in the last 12 months, with key outcomes. To also include Hate Crime and and update and baseline information for Bradford, in comparison with other authorities.	Ian Day/Michael Churley.	Request from Chair.
4) Odeon - Call-In.		Stuart McKinnon-Evans/Michael Bowness.	
5) Work Planning.	There is a need to regularly review the work programme, in order to pioritise and manage resources.	Mustansir Butt.	
<b>Thursday, 25th January 2018 at City Hall, Bradford.</b>			
Chair's briefing 03/01/2018. Report deadline 11/01/2018.			
1) Taxi Procurement.		Geoff Binnington.	Constitutional requirement.

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<b>Thursday, 25th January 2018 at City Hall, Bradford.</b>			
Chair's briefing 03/01/2018. Report deadline 11/01/2018.			
2) Risk Management across the Council.	Progress report.	Stuart McKinnon-Evans/Mark St Romaine.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 11 January 2017.
3) Call-In.	Strategy for growth in ncome from Council Tax, Business Rates and Investment.	Martin Stubbs/Ben Middlelton.	Constitutional requirement.
4) Odeon.		Stuart McKinnon-Evans/Ben Middleton.	Referrral from the Executive.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
<b>Wednesday, 21st February 2018 at City Hall, Bradford.</b>			
Chair's briefing 06/02/2018. Report deadline 08/02/2018.			
1) Third Quarter Financial Position Statement.		Andrew Crookham.	
2) Housing Benefit Appeals Backlog.		Martin Stubbs.	Corporate Overview and Scrutiny Committee recommendation from Thursday 28 September 2017.
3) Discretionary Housing Payments.		Martin Stubbs.	Corporate Overview & Scrutiny Committee recommednation from Thursday 2 February 2017.
4) Implementation of Universal Credit across the District.		Martin Stubbs.	Request from Corporate O&S Chair and Deputy Chair.
5) Poverty.	Proverty Strategy be presented, which also includes quantifiable data that analyses the impact of activities that are being undertaken as part of the Strategy.	Martin Stubbs/Helen Johnstone/Sarah Possingham.	Corporate Overview & Scrutiny Committee recommendation from Thursday 2 February 2017.
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	

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<b>Agenda</b>	<b>Description</b>	<b>Report</b>	<b>Comments</b>
<b>Thursday, 22nd March 2018 at City Hall, Bradford.</b>			
Chair's briefing 28/02/2018. Report deadline 08/03/2018.			
1) Prevent Action Plan for the District.	Progress update and also clarification on reporting progress against Bradford's Prevent Action Plans. Report to also contain a breakdown of grants that are made available for Bradford's Prevent Programme.	Ian Day/Michael Churley.	Corporate Overview & Scrutiny Committee recommendation from Thursday 28 September 2017.
2) People Can.	Follow-on from LGA Peer Review, focusing on engaging with residents.	Alison Milner/David Greenwood.	Corporate Overview and Scrutiny Committee recommendation from Thursday 28 September 2017.
3) Members heard that ethnic minorities make up 36% of the Districts population and that this is not representative of the Councils Workforce Profile – grades by ethnicity. The Committee requests that a further report be presented to this Committee which		Michelle Moverley/Simon Jenkins.	Corporate Overview & Scrutiny Committee recommendation from Thursday 26 October 2017.
4) DRAFT Terms of Reference.	Managing Attendance Scrutiny	Mustansir Butt.	Corporate Overview and Scrutiny Committee recommendation from Wednesday 22 November 2018.
5) Resolution Tracking.	Monitoring the progress of recommendations made by Corporate Overview and Scrutiny.	Mustansir Butt.	
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage resources.	Mustansir Butt.	
<b>Thursday, 19th April 2018 at City Hall, Bradford.</b>			
Chair's briefing 28/03/2018. Report deadline 05/04/2018.			
1) Councils' IT Digital Strategy.		David Cawthray.	Corporate Overview & Scrutiny Committee recommendation from Wednesday 29 June 2016.
2) Industrial Services Update. 8th February 2018		Peter Keeley.	Request from Members.

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### Work Programme

#### Agenda

**Thursday, 19th April 2018 at City Hall, Bradford.**

Chair's briefing 28/03/2018. Report deadline 05/04/2018.

3) Business Rates.

4) Council Tax Collection.

5) Resolution Tracking.

6) Work Planning.

#### Description

Monitoring the progress of recommendations made by Corporate Overview and Scrutiny.

There is a need to regularly review the work programme, in order to prioritise and manage resources.

#### Report

Martin Stubbs.

Mustansir Butt.

Mustansir Butt.

Mustansir Butt.

#### Comments

Corporate Overview and Scrutiny Committee recommendation from Thursday 28 September 2017.